



As a host home you will be providing a home for one person from a culture that may differ considerably from your own. With this in mind, could you please give us some information regarding the following:

**What is it that interests you about the Global Xchange programme?**

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**Does anyone in the household have any previous experience of cross cultural exchanges or working with people from other countries?**

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**What do you hope to get out of the experience?**

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**Please tell us about any involvement anyone in your household has in your community (eg. local councils, churches, youth organisations, voluntary work etc.)**

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**Does your household have any special diet that you would expect volunteers to follow?**

yes      no

If yes, what.....		
<b>Would you be able to provide vegetarian meals?</b>	<b>yes</b>	<b>no</b>
<b>Do you have any pets?</b> If yes, what? .....	<b>yes</b>	<b>no</b>
<b>Does anyone in the household smoke?</b>	<b>yes</b>	<b>no</b>
<b>Would your home be accessible to wheelchair users?</b> no	<b>yes</b>	
Global Xchange has agreed to contribute _____ per week for _____ number of volunteers/participants, towards cost of food and household bills.		
<b>Would you be able to provide transport to the volunteers?</b> yes        no		
<b>If yes, when (i.e. on your trip in to work)? Please mention any regular journeys you might make.</b> ..... ..... .....		

## Global Xchange Sexual Harassment Policy and Form

The problem of sexual harassment is of course a very difficult and complex matter to deal with at the best of times, let alone in the cross-cultural atmosphere of the Global Xchange programme. To prevent misunderstandings we want to make sure that everyone is clear about our policy on sexual harassment:

1. Global Xchange will not tolerate any form of harassment and/or sexual assault within the programme context. By sexual harassment is understood: ***comments, propositions and contacts of a sexual nature repeated and not desired which any person may find unacceptable or offensive and which is a hindrance in carrying out the roles in the Global Xchange programme.*** By sexual assault is understood: ***any aggression on the integrity of a person with sexual intention whether or not accompanied by a physical violence.***
2. Any complaints related to such a form of harassment or assault will be treated with the utmost confidentiality. Settling of the complaint will lean towards removing the aggressor rather than the person being harassed.
3. For assistance in dealing with a problem of harassment, volunteer's natural recourse is the Programme Supervisor. Other staff also may be contacted as necessary for the well being of the person being harassed. This would be the Programme Supervisor's Line Manager in most instances.

**The guiding principle is to stop offending behaviour and bring about learning.**

**The second guiding principle is to remove the confirmed offender rather than the victim where it is in the power of Global Xchange to do so.**

Name of Programme Supervisor's Line Manager: \* \_\_\_\_\_

Line Manager's telephone number: \* \_\_\_\_\_

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**This is to confirm our understanding of the Global Xchange policy on sexual harassment**

Name of hosts:

\_\_\_\_\_

Signatures of members of host home:

\_\_\_\_\_

Date: \_\_\_\_\_

**Is there any other information you feel we should know?**

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.....  
.....

**Please give the names and addresses of two people we could contact as a referee**

1.....  
.....  
2.....  
.....

*(The referees should not be related to you)*

\* When complete please return to:

Claire Faithorn  
[claire.faihorn@vso.org.uk](mailto:claire.faihorn@vso.org.uk)  
British Council , Norwich Union  
House, 7, Fountain St, Belfast, BT1  
5EG

**Thank you for taking the time to complete this form.**