



Donegall Pass Community Forum

Registered Charity No.: XR80283

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Health and Safety

Health and Safety at Work (NI) Order 1978

General Policy Statement

1. The Forum regards the promotion of health and safety measure as a mutual objective for Management of employees at all levels.
2. It is therefore the Forums policy to do all that is reasonably practicable to prevent personal injury and damage to property, and so to protect everyone from foreseeable work hazards, including the public in so far as they come into contact with the Forum or its products.
3. In particular, this Office has a responsibility to:
 - a) Provide and maintain safe and healthy working conditions taking account of any statutory requirements.
 - b) Provide training and instructions to enable employees to perform their work safely and efficiently.
 - c) Make available all necessary safety devices and protective equipment and to supervise their use.
 - d) Maintain a constant and continuing interest in health and safety matters applicable to the office activities, in particular, by consulting and involving employees, or their representatives, wherever possible.
4. Employees have a duty to co-operate in the operation of this policy by:
 - a) Working safely and efficiently.
 - b) Using protective equipment provided and my meeting statutory requirements.
 - c) Reporting incidents that have led, or may lead, to injury or damages.

- d) Adhering to office procedures, jointly agreed on their behalf, for securing a safe workplace.
- e) Assisting in the investigation of accidents with the objective of introducing measures to prevent a recurrence.

Date:

SignatureChairperson

SignatureTreasurer

Signature: Secretary