

# TRANSITION TRAINING

Transition Training works in conjunction with the Department for Employment and Learning (DEL) who have come together to provide a flexible approach to assist people who are unemployed or economically inactive to find and sustain employment in and around the Belfast area. The name of this programme is 'Steps to Work'; previously known as 'New Deal'.

We offer a range of IT based training courses in which all learning modules will have been undertaken before placement commences. My award-winning company, Transition Training, can provide fully-qualified adult students who can help you in your accounts, around the office, PC equipment repair and maintenance and even in designing your own website or maintaining and updating your current site.

**ALL FOR FREE WITH NO COST TO YOU OR YOUR COMPANY WHATSOEVER!!!**

Our students are trained and qualified with the international awarding body City & Guilds in the following subjects and vocations:

**Web Design and Multimedia (NVQ and VRQ)**

**Computers for the Office Environment (NVQ and VRQ)**

**Computerised Accounts (VRQ)**

**Systems Support (NVQ and VRQ)**

We can provide you with one of our trained and qualified adult students for placement for 30 hours per week for either 16 or even 36 weeks and we even pay the cost of their travel to and from your company's location.

Most importantly, you will not only be helping reduce your business costs but you will also be proactively helping 'kick start' the economic regeneration so desperately needed by giving a fully qualified adult student the opportunity to gain invaluable work experience and therefore increase the pool of highly-qualified workers in anticipation of when the economic recovery takes a greater hold.

Frankie Higgins  
Employment Liaison Officer  
Transition Training  
Downshire House  
Downshire Place  
Belfast BT2 7JQ

028 (90) 331504

07746279839

[frankiehiggins@transitiontraining.org](mailto:frankiehiggins@transitiontraining.org)